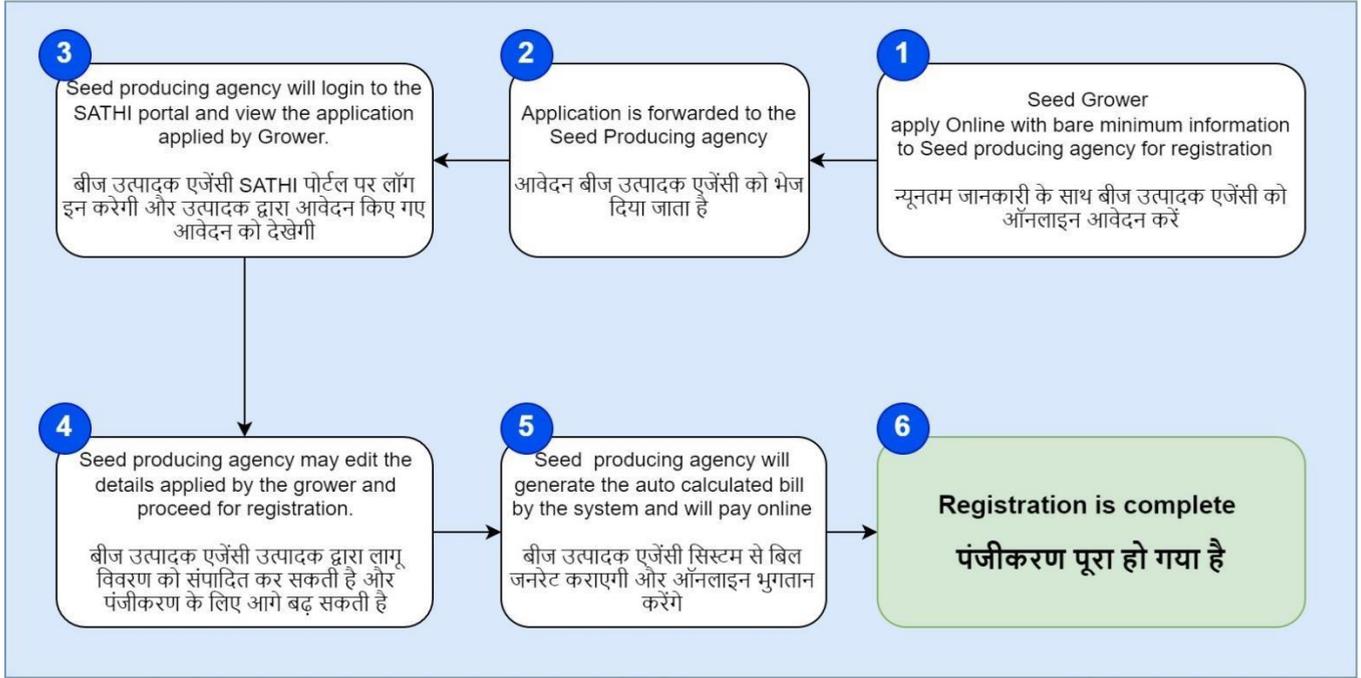


User Manual For Seed Grower Registration

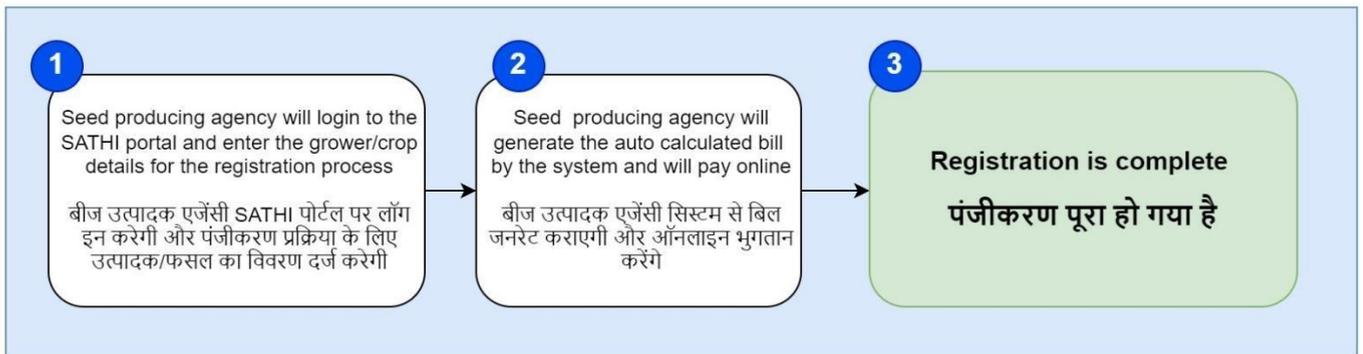
Mode 1: Seed grower can apply online through Seed producing agency.

मोड 1: बीज उत्पादक, बीज उत्पादक एजेंसी के माध्यम से ऑनलाइन आवेदन कर सकते हैं।



Mode 2: Seed producing agency can directly register growers.

मोड 2: बीज उत्पादक एजेंसी सीधे उत्पादकों को पंजीकृत कर सकती है।

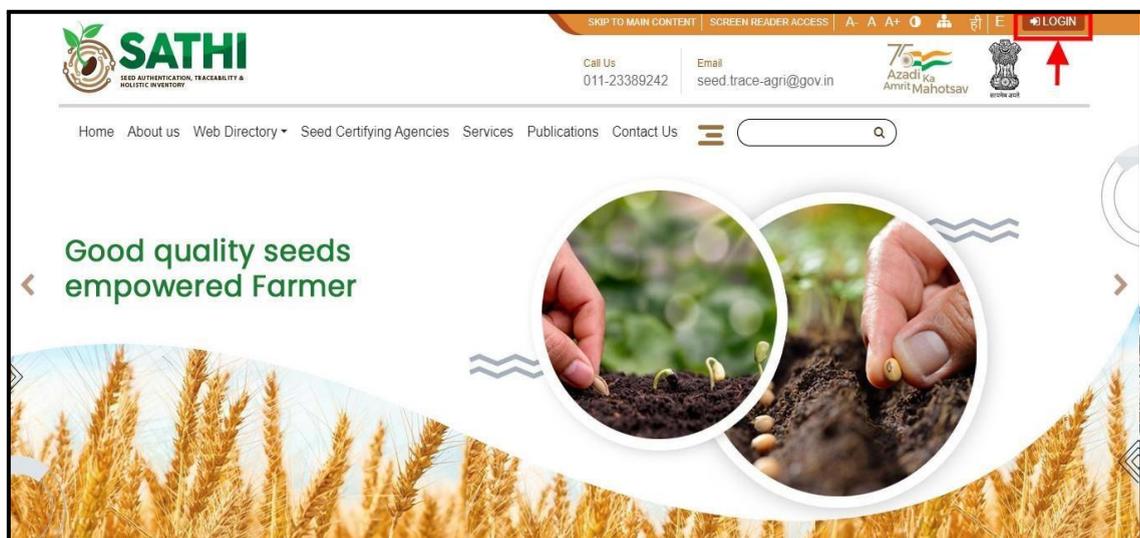


User Manual for Online Registration by Seed Growers

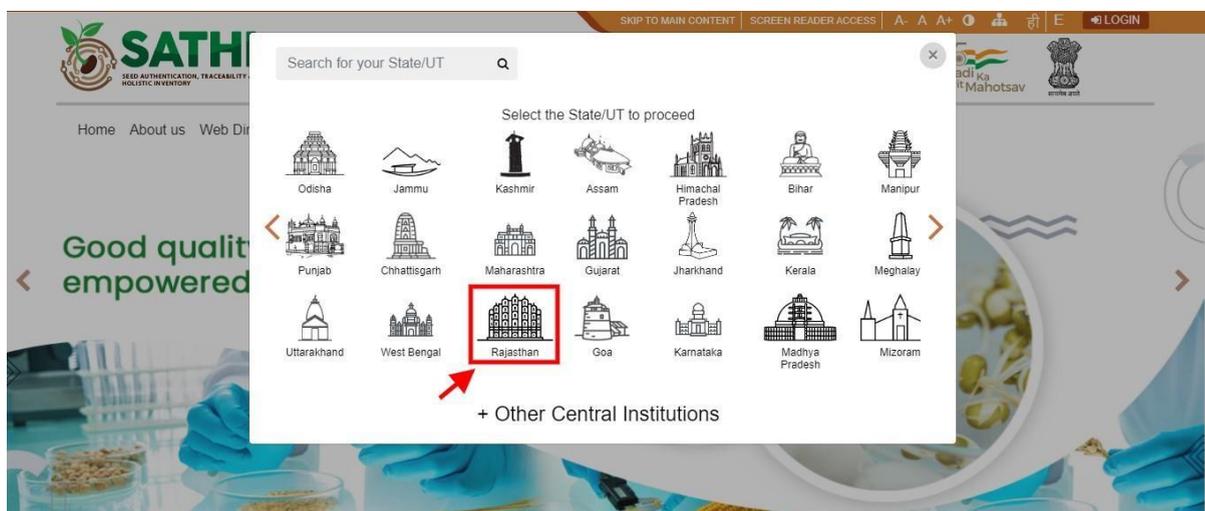
Mode 1:

To login into system User need to follow the steps mentioned below -

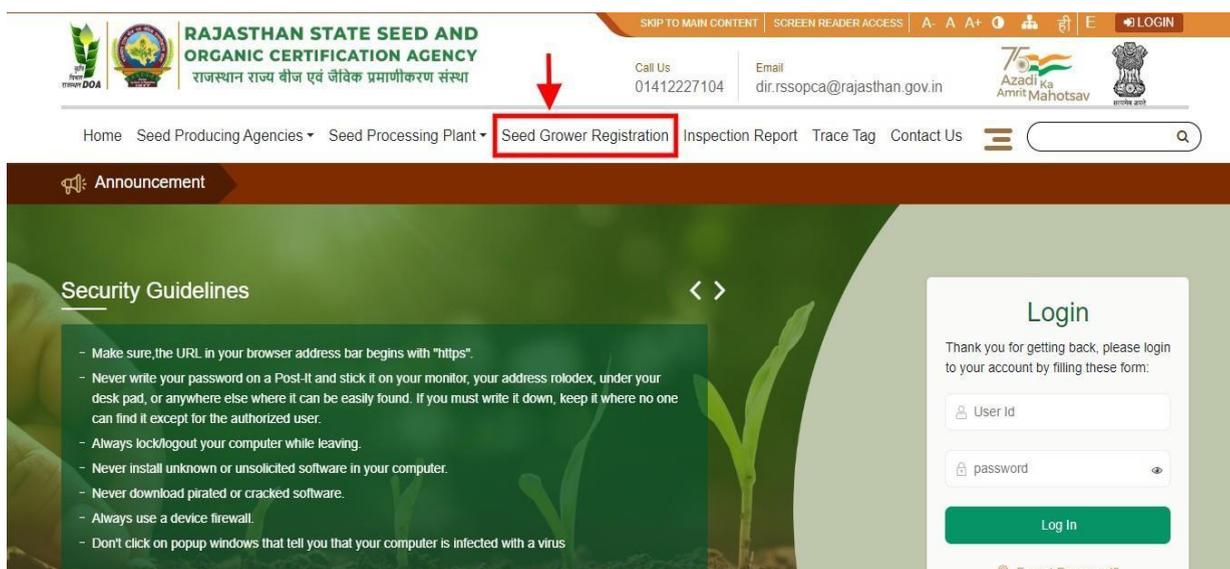
1. Open URL in chrome browser: <https://seedtrace.gov.in>
2. Below screen will be opened. Click on “Login” button shown at the right most corner on the top of the screen.



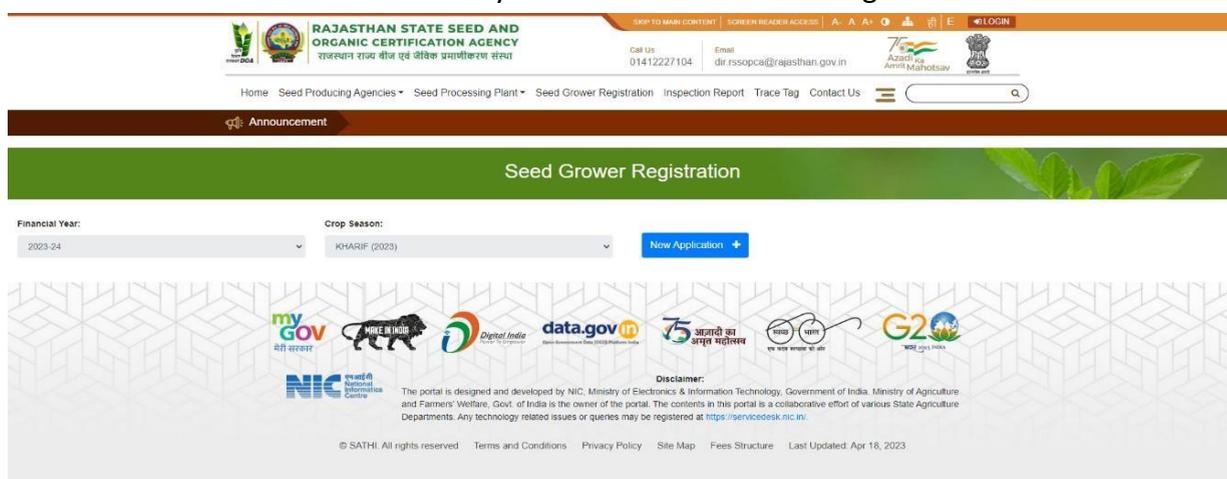
3. When user will click on login button, it will get a popup screen, which shows different states logo. User need to click on Rajasthan State logo shown as below -



4. When user click on Rajasthan logo, user will redirect to Rajasthan state login page.
5. User can also directly open Rajasthan state website by open the below URL in chrome browser - <https://seedtrace.gov.in/ms014/login?stateCode=8>
6. Here user need to click on Seed grower Registration Menu button as shown in below screen.



7. Once a user clicks on this menu button, the user will be redirected to the Seed Grower Registration page.
8. Below Form Need to be filled by Seed Grower for Online Registration



- a. Select Financial year
- b. Select Crop Season
- c. Click on New Application. Once user will click on new application button, new application form will open which user need to fill. Form is show in next screen.

9. Step1: User need to fill address for correspondence.

The screenshot shows the 'Address of Correspondence of the Seed Grower' form. The form is titled 'Seed Grower Registration' and is part of the 'RAJASTHAN STATE SEED AND ORGANIC CERTIFICATION AGENCY' website. The form fields are as follows:

Name: *	Fathers/Husband: *	Relation: *	House No/Land Mark:
sidheswar	satyabrata	FATHER	bbsr

District: *	Block: *	Village: *	Seed Producing Agency: *
AJMER	ARAIN	Ahera	National Seeds Corporation AJMER (1001)

Optional fields:

Pin Code (Optional):	Email id (Optional):
788277	sidha@gmail.com

Mobile No. *: :	Alternate Mobile No (Optional):
9778676566	9756855656

Aadhaar Number: *

765667767676

Navigation buttons: <-Back, Next >-

Logos at the bottom: myGov, Make in India, Digital India, data.gov.in, 75th Anniversary, G20.

- User Need to fill or select the desired fields, so that system capture proper address for the correspondence of the Seed Grower. Below are the details of the respective Fields.
 - **Name:** Enter Full Name.
 - **Fathers/Husband:** Enter Fathers or Husband name.
 - **Relation:** Select relation with the person name entered above.
 - **House No./Land Mark:** Enter residence details.
 - **District:** select your residence district.
 - **Block:** Select your residence block.
 - **Village:** select your village.
 - **Seed Producing Agency:** User need to select Seed producing agency under whom he will do it's production program from drop down.
 - **Pin code:** User will enter pin code of residence.
 - **Email id:** User will enter email id.
 - **Mobile No:** user will enter mobile no.
 - **Alternate Mobile No:** This is not a mandatory field, users can provide other number also.
 - **Aadhaar Number:** Users need to provide aadhaar Number for verifying correct details.
- After filling all fields user will click on next button
- User will move to the next step where the user can see the screen for adding desired crop.

10. Step2: Add Crop related information

Desired Crop Production Programme (sidheswar)

Source Of Seeds *: self
Regional Circle *: AJMER
Expected Month of Sowing *: JANUARY
Expected of Sowing *: Week 1

Crop *: ARHAR
Variety *: ICPL-88039
Source Class *: BREEDER
Class to be produced *: FOUNDATION I

District *: AJMER
Block *: ARAIN
Village *: Ahera
Plot No: plot-1

Area (in acre) *: 25

[Add Crop](#)

[<- Back](#) [Save](#)

- In this screen user will select the desired crop and click on button below “Add Crop”. Below are the details of the fields.

Desired Crop Production Programme (sidheswar)

Source Of Seeds *: --Select--
Regional Circle *: --Select--
Expected Month of Sowing *: --Select--
Expected of Sowing *: --Select--

Crop *: --Select--
Variety *: --Select--
Source Class *: --Select--
Class to be produced *: --Select--

District *: --Select--
Block *: --Select--
Village *: --Select--
Plot No: --Select--

Area (in acre) *:

[Add Crop](#)

Serial No.	RO Name	Crop	Variety	Source Class	Class to be produced	Plot Number	District	Block	Village	Area (in acre)	Remove
1	AJMER	ARHAR	ICPL-88039	BREEDER	FOUNDATION I	plot-1	AJMER	ARAIN	Ahera	25 acre	Remove

[<- Back](#) [Save](#)

- **Source of Seeds:** Here user will enter the source of seeds
 - **Regional Circle:** Here user will select its regional circle
 - **Expected Month of Sowing:** Here user will select month in which user is expecting Sowing
 - **Expected of Sowing:** Here user will select in which week user is expecting Sowing
 - **Crop:** Here user will select the Crop Name
 - **Variety:** Here user will select Crop Variety related to Crop Name that user select above.
 - **Source Class:** Here user will select source class of the crop variety
 - **Class to be produced:** Here user will select class to be produced of the selected crop variety.
 - **District:** Here User will select District
 - **Block:** Here user will select Block
 - **Village:** Here user will select Village
 - **Plot No:** Here user will insert the Plot Number where user will grow seed.
 - **Area (in acre):** Here user will input area in which user want to grow seed.
- b. Once user click on Add Crop button, the selected crop will add into grid as shown in next screen below.
 - c. If user wants to add more crop he can do same process of selecting crop and click on button Add Crop.
 - d. After adding crop user need to finally save the data by clicking on Save Button.
 - e. When user click on save button, one popup window will come which shows Terms and conditions for the same, which user need to accept.

Desired Crop Production Programme (sidheswar)

Source Of Seeds :
--Select--

Crop :
--Select--

District :
--Select--

Area (in acre) :
--Select--

Regional Circle :
--Select--

Variety :
--Select--

Block :
--Select--

Expected Month of Sowing :
--Select--

Source Class :
--Select--

Expected of Sowing :
--Select--

Class to be produced :
--Select--

Plot No:
--Select--

Serial No.	RO Name	Crop	Variety	Village	Area (in acre)	Remove
1	AJMER	ARHAR	ICPL-86039	Ahera	25 acre	Remove

Terms and Conditions

Details mentioned in Part-1 are true and correct to the best of my knowledge. I am aware that my registration may get canceled if any discrepancy is found in the information given by me.

Field mentioned in points no 2 and 3 of Part-1 is owned by me / my family and its revenue documents are in my / my family members name and I am applying in my name as Seed producer farmer as Head / Karta of my family.

The source seed mentioned in point 4 of Part-1 is procured/purchased from ____ (name of Seed Production Agency) and the same will be sown in the field mentioned in points no 2 and 3 of part-1. The raw seed produced from the seed plot mentioned in points 2 and 3 of part-1 shall only be tendered to the Seed Production Agency if it is eligible for certification.

Me or my family member as my representative shall remain present at the time of field inspection of ASCO/Dy SCO/SCO of RSSOCA and shall show him the field and all the tags or bags of utilized source seed. I am aware that my seed plot shall be liable for rejection if I failed to do so.

Bilateral agreement regarding the procurement of produced raw seed is made between me and Seed Production Agency. I shall accept the payable amount of raw seed tendered to Seed Production Agency by me as per bilateral agreement by any of the account payee instruments.

Documents of land ownership/lease, source of seed sown, place and its special identity and all other information declared in Part-1, 2, 3 and 4 has been done by seed producer farmer that the truth has been confirmed and I am satisfied with it. The allotted seed production program meets the criteria of compact area approach. If any kind of objection, complaint or wrong facts/information is found in relation to the information, then all its responsibility will be of the seed production Agency and the farmer's, and such area can be cancelled by the certification Agency.

I agree to the terms and conditions Accept

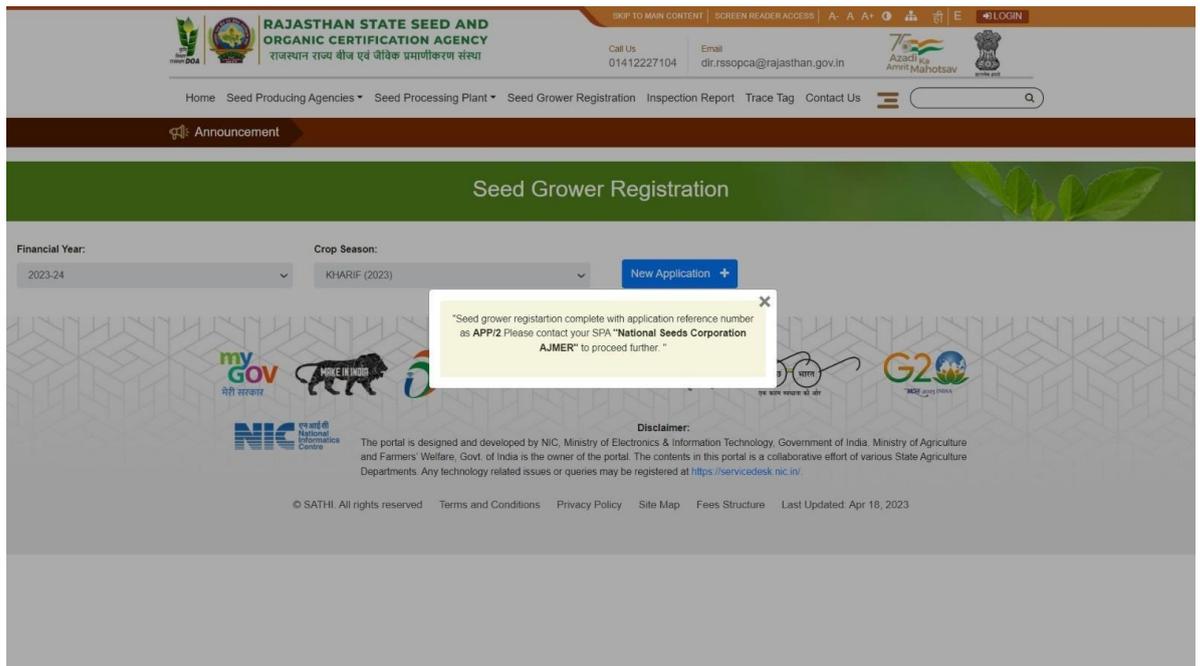
Disclaimers:

The portal is designed and developed by NIC, Ministry of Electronics & Information Technology, Government of India. Ministry of Agriculture and Farmers' Welfare, Govt. of India is the owner of the portal. The contents in this portal is a collaborative effort of various State Agriculture Departments. Any technology related issues or queries may be registered at <https://servicedesk.nic.in/>

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- f. User need to click on the check box and click the Accept button to accept the conditions.

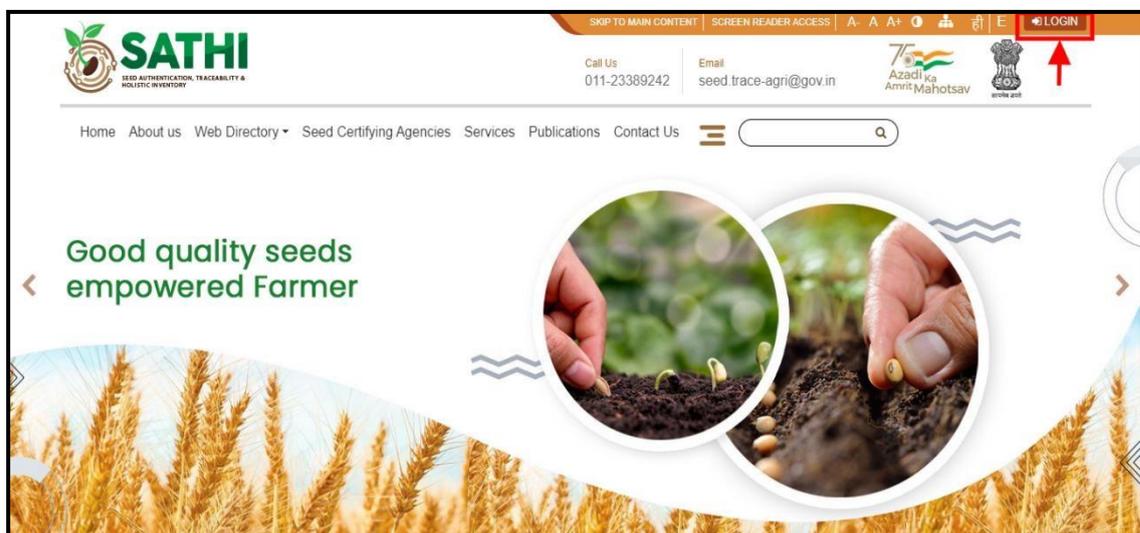
g. Once the user accepts the conditions form will be saved and the below screen will be shown with a proper message.



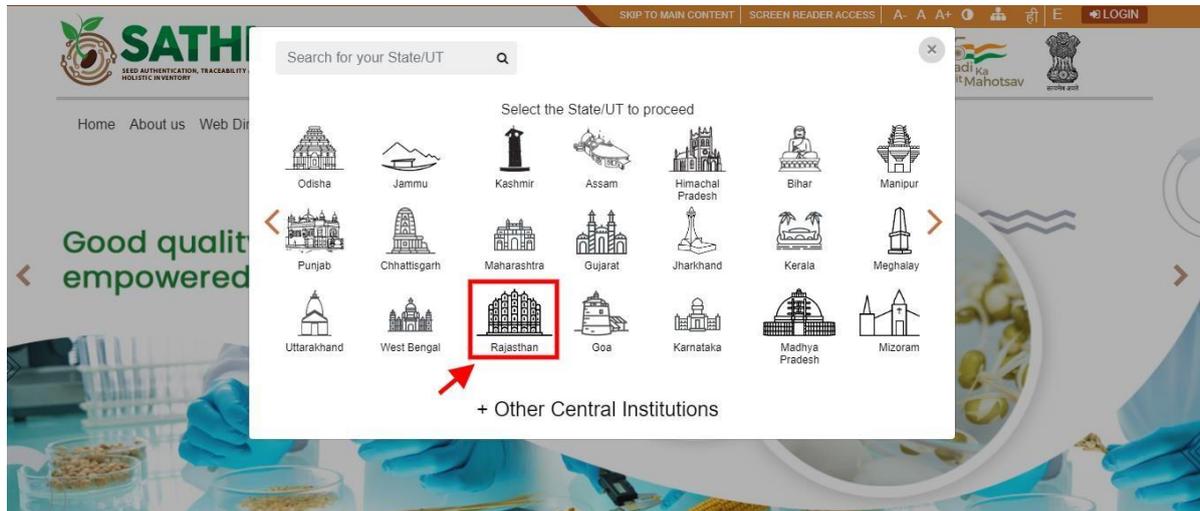
Mode 2:

User need to follow the steps mentioned below -

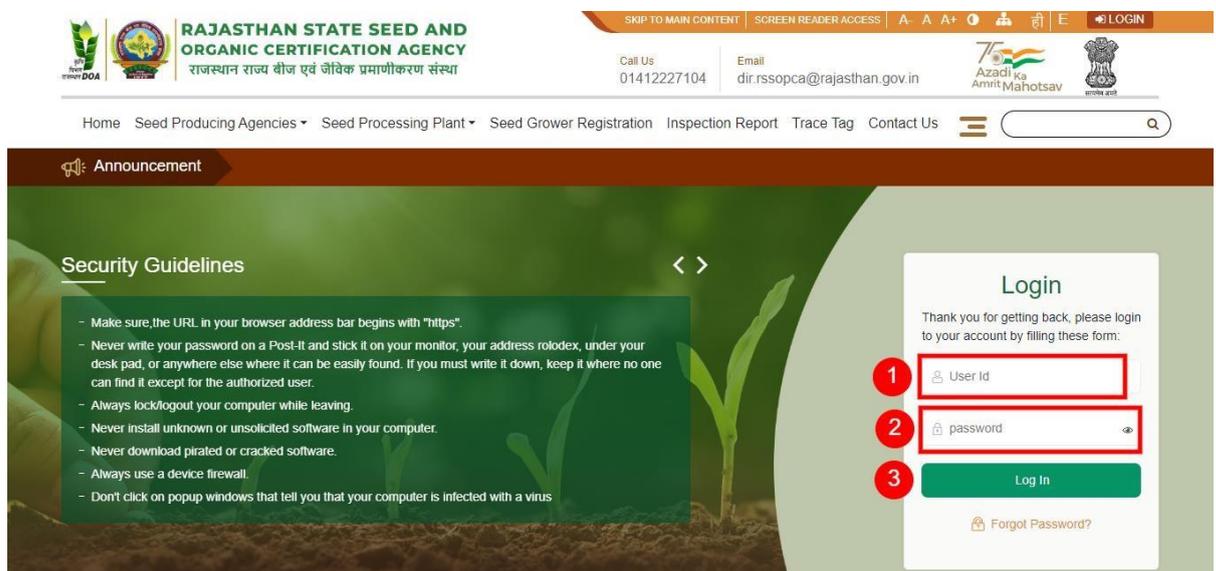
1. Open URL in chrome browser: <https://seedtrace.gov.in>
2. Below screen will be opened. Click on  button shown at the right most corner on the top of the screen.



- When user will click on login button, it will get a popup screen, which shows different states logo. User need to click on Rajasthan State logo shown as below -



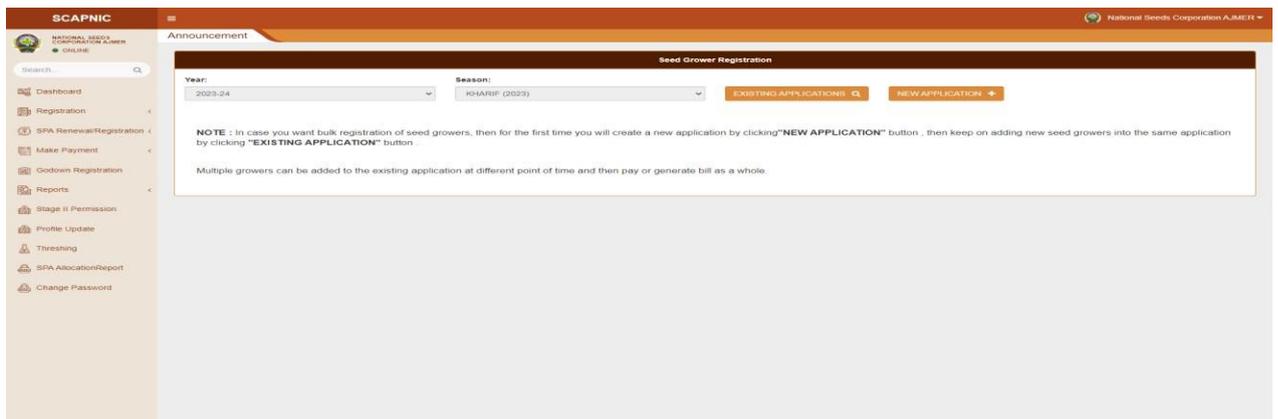
- When user click on Rajasthan logo, user will redirect to Rajasthan state login page.
- User can also directly open Rajasthan state website by open the below URL in chrome browser - <https://seedtrace.gov.in/ms014/login?stateCode=8>
- Here user can fill the login details to enter into dashboard.



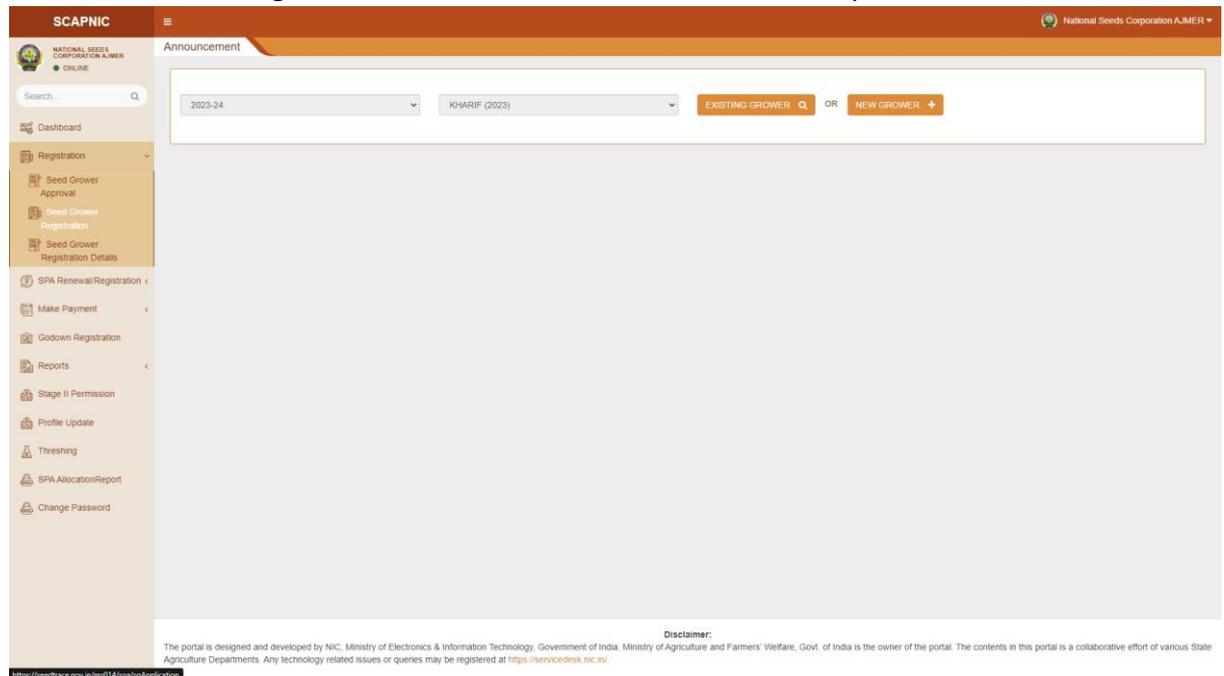
- User Id** - User will enter correct user id that has been provided by admin
- Password** - User will enter correct password that has been provided by admin.

LOGIN

9. After filling User ID & Password, click on button to access the dashboard and other available options to producer agency.
10. Once user click on this menu button, user will be redirected to Seed Grower Registration page.
11. Below is the Dashboard screen which Producer agency will get after login into system.



12. From the right Menu, click on Registration menu, user will see submenus under it. Click on Seed Grower Registration. Click on it and below screen will open.



13. Click on New Grower Button on screen and user will get new screen in which he can create new grower.

Step1: User need to fill address for correspondence

The screenshot displays the SCAPNIC web portal interface. The main content area is titled "Address of Correspondence of the Seed Grower" and contains a form with the following fields and values:

Field	Value
Name/Designation *	jyoti
Fathers/Husband/Organization Name*	satya
Relation *	FATHER
House No./Land Mark:	bbsr
District *	AJMER
Block *	ARAJIN
Village *	AHERA
Pin Code (Optional):	997779
Email id (Optional):	jyoti@gmail.com
Mobile No *:	9998899999
Alternate Mobile No (Optional):	9998899998
Identification Type *	AADHAAR
Aadhaar Number *	950965498596

Navigation buttons: <BACK, NEXT >

Disclaimer:
The portal is designed and developed by NIC, Ministry of Electronics & Information Technology, Government of India. Ministry of Agriculture and Farmers' Welfare, Govt. of India is the owner of the portal. The contents in this portal is a collaborative effort of various State Agriculture Departments. Any technology related issues or queries may be registered at <https://serviceesk.nic.in/>.

- a. User Need to fill or select the desired fields, so that system capture proper address for the correspondence of the Seed Grower. Below are the details of the respective Fields.
 - **Name:** Enter Full Name
 - **Fathers/Husband:** Enter Fathers or Husband name
 - **Relation:** Select relation with the person name entered above
 - **House No./Land Mark:** Enter residence details
 - **District:** select your residence district
 - **Block:** Select your residence block
 - **Village:** Select your village block
 - **Pin code:** Enter pin code of residence
 - **Email id:** Enter your email id
 - **Mobile No:** Enter working mobile number
 - **Alternate Mobile No:** This is not mandatory field, user can provide other number also.
 - **Identification Type:** select what type of document Number you want to give.
 - **Aadhaar Number:** Enter aadhaar Number for verifying details.

- b. After filling all fields user will click on next button
- c. User will move to next step where user can will see the screen for adding further details of crop.

Step2:Crop registration details of the Seed Grower

The screenshot shows a web application interface for crop registration. The form is titled "Crop Registration Details of the Seed Grower (jyoti)". It contains several input fields and dropdown menus for user selection. The fields are organized into a grid-like structure. At the bottom, there is a table with columns for various registration details and an "ADD CROP" button. A disclaimer at the bottom of the page provides information about the portal's development and ownership.

- a. In this screen producer will fill all the details for crop registration of Seed Grower and click on button below "Add Crop" to add in to database. Below are the details of the fields.

- **Source of Seeds:** Enter the source of seeds
- **Ro/Unit Office:** Select its regional/Unit office
- **Month of Sowing:** Select month in which user is expecting Sowing
- **Week of Sowing:** Select in which week user is expecting Sowing
- **Crop:** Select the Crop Name
- **Variety:** Select Crop Variety related to Crop Name that user select above.
- **Source Class:** Select source class of the crop variety
- **Class to be produced:** Select class to be produced of the selected crop variety.
- **District:** Select District
- **Block:** Select Block
- **Village:** Select Village
- **Plot No:** Enter Plot Number where user will grow seed.
- **Area (in acre):** Enter area in which user want to grow seed.

- b. Once Producer fill all these details. Then there is Lot No. and Tag No. User can add multiple entries by clicking on + button. Once user add these, data will look like it is shown in below screen. Here user added 2 entries for Lot no. and Tag no.

c. User can also delete the Lot no and Tag no entry by clicking on Minus (-) Button.

Source Of Seeds *: self RO / Unit Office *: AJMER Month of Sowing *: JANUARY Week of Sowing *: WEEK 1
Crop *: ARHAR Variety *: ICPL-88039 Source Class *: BREEDER Class to be produced *: FOUNDATION I
Plot No: bbsr District *: AJMER Block *: ARAN Village *: AHERA

Area (in acre) *: 25 Lot Number: * LOT-1 Tag Number: * **+** **1**

ADDED TAG NUMBERS	
TAG NUMBER	LOT NUMBER
TG1	LOT-1
TG2	LOT-1

NO OF TAGS: 2

Weight per bag in Kg: * Number Of Bags: * **+**

PACKAGING SIZE	
No Data	

NO OF BAGS: 0

Bill/ Receipt / Challan: * Date: * dd-mm-yyyy **+**

CHALLAN DETAILS	
No Data	

ADD CROP

Serial No.	RO Name	Crop	Variety	Source Class	Class to be produced	Plot Number	District	Block	Village	Area (in ha)	Actions	Remove
------------	---------	------	---------	--------------	----------------------	-------------	----------	-------	---------	--------------	---------	--------

- BACK SAVE

d. After adding Lot no and Tag no., User need to add Weight per bag (in Kg) and Number of Bag needed.

e. User can add multiple entries by clicking on plus (+) sign.

Source Of Seeds *: self RO / Unit Office *: AJMER Month of Sowing *: JANUARY Week of Sowing *: WEEK 1
Crop *: ARHAR Variety *: ICPL-88039 Source Class *: BREEDER Class to be produced *: FOUNDATION I
Plot No: bbsr District *: AJMER Block *: ARAN Village *: AHERA

Area (in acre) *: 25 Lot Number: * LOT-1 Tag Number: * **+** **1**

ADDED TAG NUMBERS	
TAG NUMBER	LOT NUMBER
TG1	LOT-1
TG2	LOT-1

NO OF TAGS: 2

Weight per bag in Kg: * 20 Number Of Bags: * 2 **+**

PACKAGING SIZE	
No Data	

NO OF BAGS: 0

Bill/ Receipt / Challan: * Date: * dd-mm-yyyy **+**

CHALLAN DETAILS	
No Data	

ADD CROP

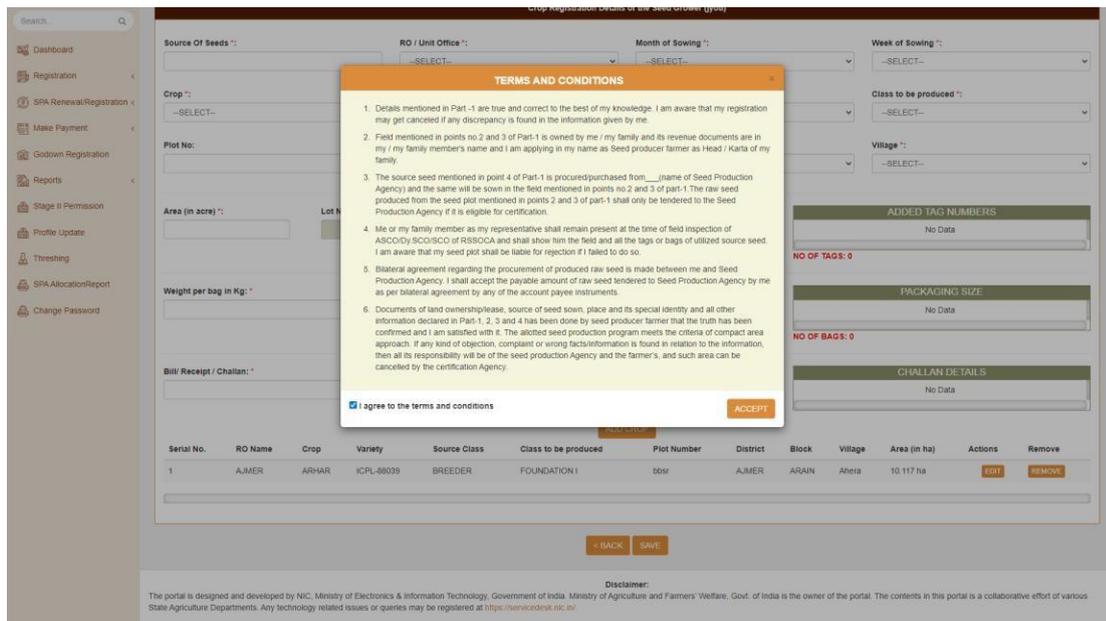
Serial No.	RO Name	Crop	Variety	Source Class	Class to be produced	Plot Number	District	Block	Village	Area (in ha)	Actions	Remove
------------	---------	------	---------	--------------	----------------------	-------------	----------	-------	---------	--------------	---------	--------

- BACK SAVE

f. User can delete any entry by clicking on Minus (-) sign.

- g. Once Weight and Number of bags entry is done.
- h. User will fill the details of Bill/Challan and select the corresponding date.
- i. User can add multiple entries for bill/challan and date by clicking on Plus (+) Sign.
- j. After adding crop user need to finally save the data by clicking on Save Button.
- k. User can delete the respective entries of Bill/challan and date by clicking on Minus (-) button.
- l. Once all the data filled by user, need to click Add crop button.
- m. When user will click on add crop button, crop will add in the below grid as shown in below screen.

- n. Now user click on save button, one popup window will come which shows Terms and conditions for the same, which user need to accept.



- o. User need to click on the check box and click the Accept button to accept the conditions.
- p. Once user accept the conditions form will be saved and below screen will be shown with a proper message with application reference number.

